

TACKLEY PARISH COUNCIL

Page 24/003

Minutes of the Parish Council Meeting held on 17th June 2024 held at Tackley Village Hall

Present: Councillors Liz Marshall (LM) Chair), Andrew Lines (AL) (Vice Chair), Sue Lygo (SL), Steve Hill (SH), Angus Paxton (AP), Richard Holland-Oakes (RHO), John Gibbins (JG).
Cherie Carruthers (CC) (Clerk to the Council).
Councillors Andy Graham (AG) (OCC), Tim Sumners (TS) (WODC) and Genny Early (GE) (WODC).
6 Members of the public

24/011:Public Participation:

- a) **Fiona Brown** – Communities Lead, Collaborative Housing at Community First Oxford:
Ms. Brown advised the meeting that there is a shortage of social housing within the area, and Tackley. TPC do not get a say in who lives in those houses. She suggested a Housing Needs Assessment in the village, this would form part of a Neighbourhood Plan, which AL agreed TPC would like to do.
It was agreed that Ms. Brown would send details of the cost of a Neighbourhood Plan, the Housing Needs Assessment, to CC.
- b) **Julie Farren** – It was confirmed that the Village Hall Management Committee were officially Custodians of the Village Hall, they are in the process of forming a CIC for the Pop-Up Pub and followed with a presentation on the Village Hall refurbishment.
The members agreed the design and proposal was very impressive and fit for purpose. AL asked if the project would be green and sustainable, this would be the case. He also asked if the Mosaic could be incorporated into the building, it was agreed that a Joint Working Group with TPC, the VH Committee and the History Group would work together to preserve the mosaic.
- c) **Alex Marshall** – Following the proposal and costs of a pump track for S106 spend, TPC's requested that some research be done to see how many children in the village would use the track. Alex presented the members with over 50 names of people who had signed to confirm the track would be used.
He also circulated a draft plan drawing of how the track could look; it would remain level with the field, apart from a few banked areas small in height, the lane width is approx. 4ft, and the middle of the track could be used for wild flowers. He went on to advise the members that the next nearest facility is over an hour away by car and while the facility is excellent for all ages of children, the teenagers in the village would benefit immensely as there is currently little provision for them.

AG and TS advised that WODC are currently running youth project grants and they believed that this would qualify as one. The members questioned if the playing field was the right location for the track and that the top of the Barwood Estate would be ideal. It was agreed that CC would contact the Residents Committee on the Estate and ask who their representative is.

24/012:Apologise of absence: None.

24/013:Declaration of interest: LM in item 11.iii – a family member is a recipient of a payment.

24/014: Minutes of Annual Parish Council meeting held on 20th May 2024 were approved as a fair and true record: Proposer AL, seconder SH.

24/015:Matters Arising from May meeting:

- i. Metalwork for hardcourt: SL advised that a quote had been sent, CC to check emails.
- ii. Bench in new playground Barwood Estate: outstanding CC.
- iii. S106: Await Village Hall's final drawings / presentation and arrange a date for public consultation.

24/016: To consider District Council matters:

GE: read aloud the report in Appendix A – attached to these minutes.

TS: updated that he had attended the airport liaison meeting and reported that he was shown the airports 4-year plan, which included a repair and maintenance garage for helicopters and fixed wing planes. JG confirmed he had made contact with the airports as TPC's representative and mentioned that the holding area for the flights is over Tackley.

TS went on to note that Helicopter Airbus would be using it as its main training centre.

24/017: To consider County Council matters: AG had circulated his report, and verbally update the following:

- Woodstock, Blenheim, are hosting the European Summit on 18th July, so disruption to roads is expected.
- He confirmed that WODC/OCC were highlighting youth lead initiatives, and the pump track would certainly be of interest.

24/018: Footpaths: The PC noted a resident's complaint regarding the poor state of the footpath on Lower Hades – Ball Lane. It also noted the low hanging hedge and trees along the path from Lower Hades to Ball Lane. LM had met with Chris Grain, OCC Highways and walked the footpaths, she highlighted Lower Hades, Nethercote, Medcroft and Rousham Roads. TPC is waiting his report.

Following the meeting she took photos of the areas of greatest concern and sent them to Chris Grain. LM also asked Chris Grain if there was the possibility that if OCC do the work on Lower Hades they could also fix the path to Ball Lane and TPC pay them, as finding contractors is very difficult. It was agreed that CC would write to the residents with the overhanging trees / hedges and ask them to cut them back to allow free passage of the footpath.

24/019: Parish amenities:

- i. Safety Railings:** Geoff Barrell of OCC had passed TPC's request to draw down the £4,000 S106 to pay toward the cost of replacing the railings, he replied giving CC a new contact. CC sent Stuart Kocan-Payne, Transport Infrastructure S106 at OCC, an email requesting the S106 draw down. She copied AG into the request.
- ii. Nature Spaces Report:** Rachel Strachan prepared the following update:
 - Request that TPC order Brush cutter PPE, totalling £28.97
 - Jubilee Garden. Follow up of Tree safety survey report - to arrange inspection this summer to check if JG2 has ash dieback. This was noted by TPC.
 - For Information:
The 10 yearly survey of Crecy Hill Local Wildlife Site is planned for Wednesday 19 June. To be done by an ecologist from Thames Valley Environmental Records Centre. (No cost to TPC, June Collier notified).

24/020: Internal Audit report for 2023-24: The report was previously circulated, the Members ACCEPTED the report and noted the following comments / actions:

- A list of policies to be added to the APCM for 2025, this will highlight new policies to be added.
- Add the table of payments to the agenda for full transparency.

24/021: To consider matters of finance and policies:

- i. Section 1** of the Annual Governance and Accountability Report 2023-24: was **APPROVED:** Prosed: AL, Seconded: AP. CC and LM signed Section 1.
- ii. Section 2** of the Annual Governance and Accountability Report 2023-24: was **APPROVED:** Prosed: AL, Seconded: RHO. CC and LM signed Section 2.

TACKLEY PARISH COUNCIL

Page 24/005

- iii. Ratification of Payments – invoices to be emailed beforehand: It was approved that the following payments were ratified and the impact the payment would have on the budget and reserves. Proposed: AL, seconded: SH: **APPROVED**

Gross Amount (£)	VAT Value (£)	Payee	Details	Power
840.66		Clerks Pay	May Salary	LGA 1972 S111
50.00		A Marshall	May bin emptying	LGA 1972 S112
906.00	151.00	Greenscythe	May Green spaces maintenance	Open Spaces Act
200.00		Kirsty Buttle	Internal Audit Fees 2024	LGA 1972 S112
28.97		C Carruthers	Brush Cutter Equip reimbursement	Open Spaces Act1

24/022: To consider other matters:

- i. Pop Up Pub: LM has prepared an amended Chair’s report from the APM, to include the PUP. She will send to Mary for the website.
- ii. Dangerous Parking: The PC had received anonymous correspondence in regard to this matter, the pictures attached did not seem to show evidence of dangerous parking, but if residents are concerned then it is a police matter.
- iii. Electric Charging Points: SH updated that the main Central Government grant funding for this is delayed until the autumn.
- iv. Graveyard: SL had met with Mr & Mrs Peake to discuss this matter, it was suggested that the old graves could be reused, the village would need to be consulted on this before any decisions were made.

Next meeting: 15th July 2024 at 7pm.

Meeting closed at 9:11pm.

Signed as a true record of the Tackley Annual Parish Council Meeting held on 17th June 2024.

.....

Date.....