

# TACKLEY PARISH COUNCIL

Page 23/003

## Minutes of the Parish Council Meeting held on 19<sup>th</sup> JUNE 2023 held at Tackley Village Hall

**Present:** Councillors Liz Marshall (LM) (Chair), Andrew Lines (AL) (Vice Chair), Angus Paxton (AP).  
Councillors Andy Graham (OCC), Tim Sumner (WODC).  
Cherie Carruthers (CC) (Clerk to the Council)  
1 Member of the public

**23/013:Public Participation:** Judy Robson had emailed the below queries to CC, AL had replied, the members briefly addressed them at the meeting:

- Railway Crossing: The threat to close the bridle path across the railway and what is being done by the PC. AL replied, in a project that spans some 20 years, the suggestion of closing the bridleway is a very recent one and nowhere near a guaranteed one. Both our chair LM and outgoing councillor June Collier are on the TRAC team and discussions are ongoing. LM advised that the consultation deadline is the 17<sup>th</sup> July 2023, in which all residents and the PC can send in their responses.
- Bin fencing: The village shop has sent an email regarding the reimbursement for the bin fencing, and I would like to know what action will be taken: CC apologised as it had slipped through the net and she had not chased WODC since Nov 2022, she confirmed she has sent them an invoice and chased again. She also confirmed the reimbursement would be paid to the shop after it is approved later on the agenda.
- Gardiner Arms: Current status regarding the sale/purchase of The Gardiners Arms from the PC viewpoint: AL had suggested that Judy contact Simon Gough of the Community Group, who would be able to update her.
- Grass Verges: When are the grass verges in the village to be cut, they are in a disgusting state at the moment, particularly along Nethercote Road, and are only a big encouragement to behave even worse for those who are already reluctant to pick up their dog poo. AL replied that this policy forms part of our broader Green Spaces plan which covers the whole village and which several villagers worked hard to put together 3 years back. A review is now imminent beginning in September. LM had received confirmation from Greenscythe that they thought the verges were on a bi-annual basis, LM confirmed to them this is not the case. They agreed to cut these on their next cut.

**23/014: Matters from the floor:** None.

**Agenda items 8 and 9 are dealt with at this point of the meeting.**

**23/015: To consider District Council Matters:** TS advised that he is getting up to speed with the level crossing, he had met with Reg Cox and planning a meeting with the officers at WODC. He is keen to get the media involved and spread the word on where TPC is with Network Rail's proposed closure and redirection of the bridleway.  
He noted that WODC had confirmed there was no requirement for an environmental statement, but Network Rail is submitting a prior approval consent form, with a Train Works Act.

**23/016: To consider County Council Matters:** AG noted that he had also advised with officers at OCC, Andy Sylvester and Katie Walter, that Network Rails idea is not acceptable for the PC and residents of Tackley. He asked if the original idea of a tunnel could be explored again. He advised he will be attending the second consultation date of the 27<sup>th</sup> June and will revisit after talking to NR's representatives.

He went on to update on the following:

- Road Improvements: First part of Banbury Road and Tackley have been done, LM asked him to pass on the PC's thanks to the team, as the works are very good.
- Botley West Solar Farm: Andrew Thompson at WODC has more information from the developers on the Environmental Statement Scoping Report, TPC will be asked to feed back into this.

- S106 chaser: He had passed CC's emails chasing the draw down of funds to cabinet member Cllr Miller who is responsible for Finance Committee, he agreed there needs to be a process for this. AG will chase up.

**23/017:Co-option of new Councillor:** The PC received three applications for the seat. AL and CC conducted interviews. Sue Lygo was the successful candidate. She had verbally accepted the seat but was away on holiday so will formally sign her acceptance of office at July's meeting.

**23/018: Apologies for absence:**

Cllr Martin McMahon – were noted.  
Cllr Richard Holland-Oakes – were noted.  
Cllr Richard Jackson – were noted.

The members considered a point raised in the Internal Audit report that apologies should be noted or accepted, the PC decided to always take the policy to "note" an absence: Proposed AP, Seconded AL.

**23/019:Declaration of interest:**

LM declared an interest in item 13.iii –the recipient is a family member.

**23/020:** Minutes of Annual Parish Council meeting held on 15<sup>th</sup> May 2023 were approved as a fair and true record: Proposer AP, seconder AL.

**23/021: Matters arising from the May meeting:**

- Dog Poo Bin Jubilee Gardens: WODC/Publica confirmed installation within the week. AL to check and let CC know if it had been done.
- Gardiner Arms: No further update, awaiting the outcome of the survey.
- Graveyard update: this item is still outstanding and a working group meeting to be arranged by AL, hopefully now SL is on the PC this can be driven forward.
- Harborne Road Land: CC to chased Kelly Murray, no further information at this point.
- Dead Rowan tree Chaundy Road: CC still needs to contact Nicholson's – item outstanding.
- Section 106: CC had chased Geoff Barrell regarding the £4,000 draw down, he had responded notifying CC that he has no officer capacity to deal with S106 at this resent time. CC had included John Cook in the email, and he had responded with an alternative officer to try.
- Railings on Nethercote Road: Kelly Murray confirmed the site visit scheduled in May was cancelled. She is in the process of arranging an alternative date.

**23/022: Gigaclear:** LM advised that all the items had now been removed from The Green, she noted that the contractor resolved the issue very quickly and has agreed to come back if there is any ongoing damage to the area.

**23/023 Parish amenities:**

- Heath update: the Committee requested that the PC purchase brushcutters and visors, this was agreed. CC will arrange and order once she receives the spec from the Cttee. LM asked about storage and insurance of the cutters, CC to find out from the insurance company.

# TACKLEY PARISH COUNCIL

Page 23/005

- ii. Safety Railings: updated under minute ref 23/021 vii.
- iii. Dog poo bin Jubilee Gardens: updated under minute ref 23/021 i.
- iv. Network Rail consultation update: LM updated that the consultation felt more like an informative exercise on what NR had already decided to do. NR seem to be driving the rerouting/closure of the bridleway, but we must keep it open. TRAC attended the consultation and she said they would accept the bridge as a concession for keeping the bridleway open, but that is not fit for purpose as the existing cutting does not look wide enough going by their artistic drawings, so they will have to cut into the hillside.  
AP said having the crossing open is safer than closing the bridleway and putting it alongside the track.  
Mr and Mrs Peakes land agent had asked to meet with the PC and its representatives, LM will arrange.
- v. Tree Inspection: Mrs Nudds requested the PC cut back the sycamore trees on the path between St Johns and Chaundy which cast a lot of shade on gardens, this prompted a discussion regarding the bi-annual tree survey. CC to arrange for the bi-annual village tree survey to be done.
- vi. Notice board above PC post box for PC only notices: Following a request from a resident, the members agreed a small framed, clip in A3 noticeboard will fit. LM to contact the village hall committee and ask for permission to put one up. CC to obtain prices.

**23/024:Internal Audit Report 2022-23**: CC had previously circulated the report, the members **ACCPETED** and **APPROVED** the report, and **NOTED** the comments arising in the report.

**23/025:To consider matters of finance and policies:**

- i. The members **APPROVED** Section 1 of the Annual Governance and Accountability Report 2022-23, the Chair (LM) **SIGNED** the report at the meeting.
- ii. The members **APPROVED** Section 2 of the Annual Governance and Accountability Report 2022-23, the Chair (LM) **SIGNED** the report at the meeting.
- iii. It was approved that the following payments were ratified and the impact the payment would have on the budget and reserves.  
Proposed: AL, seconded: AP: **APPROVED**

Gross Amount (£)	VAT Value (£)	Payee	Details	Power
797.33		Clerks Pay	May Salary	LGA 1972 S111
25.00		A Marshall	May Bin Emptying	LGA 1972 S112
25.00		A Khan	May Bin Emptying	LGA 1972 S112
1744.70	290.78	Greenscythe Ltd	Inv's 15717 & 15831. Grass cutting and strimming	Open Spaces Act
2,100.00	350.00	Tackley Village Shop	Bin Fence reimbursement	LGA 1972 S112
7,200.00	1,200.00	Elan Ltd	VAS Signs x 3	LGA 1972 S112
1,060.00	176.66	Pro Electric Ltd	Repair of Solar Lamp	Open Spaces Act
200.00		Kirsty Buttle	Internal Audit 2023	LGA 1972 S112

**TACKLEY PARISH COUNCIL**

Page 23/006

**23/026: To consider other matters:**

- i. Drain grate near shop: LM highlighted a small cast iron broken drain grate. It was agreed that the PC are happy for it to be replaced and fixed. LM to purchase.
- ii. Dead Trees Cherwell Rise: It was noted that there are many dead trees in the new development, this is up to the management company to replace and WODC to note as a breach of the planning conditions.
- iii. Richard Banbury bench: CC to arrange order and delivery of the bench ASAP.
- iv. Dome mirror Nethercote and Medcroft junction: AL asked if it would be possible to install a mirror on this junction, LM noted it had been asked before and with permission from OCC believes it is possible if the PC take responsibility for the maintenance and upkeep of it.

**Next meeting:** 17<sup>th</sup> July at 7pm

Meeting closed at 21:00pm.

Signed as a true record of the Tackley Annual Parish Council Meeting held on 19<sup>th</sup> June 2023.

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Date.....