

# TACKLEY PARISH COUNCIL

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## Minutes of Parish Council meeting held on 17<sup>th</sup> January 2022 held at Tackley Village Hall.

**Present:** Councillors Liz Marshall (LM) (Chair), Andrew Lines (AL) (*Vice Chair*), Richard Holland-Oakes (RHO), Richard Jackson (RJ), June Collier (JC), Martin Mahon (MM), Angus Paxton (AP).  
Cherie Carruthers (CC) (Clerk to the Parish Council)  
Andy Graham (OCC)  
Nathalie Chapple (WODC)  
Jan Read (PC Allotment Representative)  
3 Members of the public

**21/044:Public Participation:** None.

**21/045:Apologies for absence:** None.

**21/046:Declaration of interest:** MM in agenda item 8 – Planning; he owns the property in the application.

**21/047:**Minutes of meeting held on 15<sup>th</sup> November 2021 were approved as a correct and true record.  
Proposed RJ, Seconded AL: **APPROVED**

### **21/048: Matters arising from minutes of November meeting 2021 meeting.**

- i. 20's Plenty Scheme: RHO confirmed that he had obtained information on 4 companies providing VAS signs who are recommended by OCC, he had sent them quotation requests and to date he has received 2 quotations and chasing a third.

One company is based in France and extremely slow to reply with the other company being based in the UK and provided a list of town and parish councils they have provided signs for, 17 being Oxfordshire based villages.

CC has contacted WODC to see if the S106 money held by them can be drawn down to cover this project.

- ii. Recycle Bin fencing replacement: 2 quotations have been received, CC has forwarded to WODC asking how the reimbursement funds can be drawn down.
- iii. Lower Hades/Ball Lane path works: To date 1 quotation has been received, this is over the de-minimis, and therefore a further two are required. MM agreed to contact Martin Harris and Graham Agetur and request further quotes.
- iv. Solar Lights: Proelectric have agreed to make a site visit to assess the dim light, LM will meet them and discuss remedial works.
- v. Playground: All works have been carried out and finished by Trevor Stewart – CC stated that no invoice for these works had been received. RJ will chase up.
- vi. Freeths – Open Spaces Land query Chaundy Road: CC has spoken to Freeths and given the dates under review, they will contact their archive department and find out all paperwork stored regarding Land registry and Deeds relating to the period 1981-1984.

**21/049: To consider District Council matters:** NC advised at the meeting that Ubico will come out to the village to assess the dog poo bins location and ownership, then contact the PC regarding the new bin in Cherwell Rise estate. The district are working in alphabetical order, hence the delay in them getting to Tackley.

CC updated the meeting in that she had been in contact with WODC officer Louise Oddy who is the lead on this project and it has been confirmed that both TPC's and WODC's map of the location match and the lead time is approx. 6 weeks from the meeting date.

NC also agreed to chase up a response to how the reimbursement for the fencing can be obtained.

**21/050: To consider County Council matters:** AG addressed the following issues:

- i. Railings between the new path between the Cherwell Rise estate exiting onto Nethercote Road: AG advised that John Exley, Highway Engineer, is dealing with them and will report back to OCC. It was agreed that the path is too steep and that chicane is far too tight, excluding disabled access.

AP advised that the railings come under OCC and asked who authorised them in the first place, they are not in keeping with the street scene, being an industrial design in a rural conservation area nor disable access friendly, therefore not fit for purpose and a basic error in installation which needs rectifying.

AG asked NC to ask WODC planning to open a planning enforcement on Barwood for not lowering the path as they were originally asked to do so and as a condition of planning being approved.

LM and JC also noted that the landscaping needs addressing, with a high proportion of the trees and hedges having died and possibly needing replaced. JC asked that the gap in hedge where the gate was installed at Crecy Hill be reinstated.

AG agreed to chase these up with the help of NC.

- ii. Flooding: AG had been in contact with Owen Jenkins, Principle Director at OCC to chase up the catchment study. Was told that here is a procurement process that needs to happen and Chris Brown of OCC will be in touch when they are at that stage.
- iii. Whitehill flooding: JC asked AG to chase up Chris Brown (OCC) as she had sent him an email to let him know the hole had burst again and water was running down the Whitehill road.
- iv. Railway: AP informed AG that the traffic order allowing Network rail to close the bridleway does not make provision for horses, and therefore illegal. It is still a public right of way for horses and therefore it is their obligation to provide providing for crossing. He also noted that the Temporary Traffic Order lapsed in July 2021. JC said AG needs to speak the Access Team and notify them that there is no disabled access at the station either. It was agreed that JC will send AG the information and he will chase up.

**21/051: To consider planning matters:** *MM LEFT THE MEETING.*

**Ref: 21/03977/HHD** – 15 Twynhams Road, OX5 3BG – Erection of extensions and loft conversions:  
**No Comment**

**Ref: 21/03980/CND** – North Oxon Crematorium – Discharge of Condition 8:  
**Noted**

**21/052: To consider Parish Amenities:** *Agenda items 9ii, 9iii, 9iv, 9v, 9vi dealt with under OCC and WODC.*

- i. Allotments: 2 requests for sheds had been received, to which there were no objections. JR asked whether the PC needs to add a line into the agreement and rules that “any removal or keeping the shed on the plot when the holder changes, needs to be negotiated between the old and new plot holder”.

LM thanked JR for all her work she had put in with bringing the lists up to date and sending of renewals letters. All members thanked her.

LM proposed that in future, if spare plots were available, double plots be offered to exiting holders for working, on a yearly basis, until such a time that a new holder has been found, with handover being in January. This does not apply to current double plot holders. Seconded by AP – all in favour.

CC confirmed that it is the PC’s responsibility to provide an allotment plot that is in good working order so double plotting is a benefit to the PC.

- ii. Shop bin at Village Hall: LM read aloud a letter received from Andrew Smith on behalf of the village shop asking for the PC’s approval to permanently locate the bins along the fence line to the playground.

Following a discussion it was agreed that LM would go back to Mr Smith and ask that they come to the PC with a couple of ideas of exactly where they would be; either along the current fence line or up along the track to the allotments. What the fencing required would look like and how much it might cost. It is important that a balance between practicality for shop and the collecting bin lorries, as well as aesthetics being important for the long term. This will be brought back to the February meeting.

- iii. Tackley Heath works:

LM advised that the paths are severally overgrown with bracken & bramble and some fallen trees that required sorting. She asked whether a maintenance plan for the paths would be a good idea, incorporating some bracken bashing as part of the plan. JC commented that the New Forest roll their bracken and this is very successful.

It was agreed that an insert would be placed in the newsletter letting the residents know that the PC are hoping to reduce the bracken making the paths accessible. AP asked whether the heath is in good health. With the encroachment of bracken it would suggest it is not. Would it be possible to have a heath warden who reported back to the PC?

AL suggested having a separate Heath sub committee, including at least one member of the PC to find out what work is required, how it can be done and report back to the PC. LM will add this to the report in the newsletter, asking if any members of the community would be interested in being a part of this sub-committee.

The PC also need to assess what it can do on the heath to help elevate the flooding issue in the village. It was agreed an annual budget for this is required and with help from outside organisations like BBOWT it will be possible to do this and start to get works done.

- iv. Rowan Trees Chaundy Road: It was agreed that £477.74 plus VAT would be paid to Nicholson’s to allow delivery of the trees. An ideal date would be Friday 21<sup>st</sup> January as there are volunteers available for the digging in on the Saturday.

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### 21/053: Matters of finance:

- i. It was approved that the following payments were ratified and the impact the payment would have on the budget and reserves.  
Proposed: AL, Seconded: RHO: **APPROVED**

Online	Gross Amount (£)	VAT Value (£)	Payee	Details	Power
76994251	1499.60	249.93	Green Scythe	14089 Nov Maintenance 14090 Dec Maintenance	Open Spaces Act
64991943	78.00	13.00	Play Facilities Ltd	Quarterly playground inspection	Open Spaces Act
55196682	280.00	50.00	Moore Stephens	External Audit Fees	LGA 1972 S111
48135442	350.00		Martin Harris	Works at the allotments	Open Spaces Act
44588361	685.84		Clerks Salary	December 2021 pay	LGA 1972 S112

### 21/054: To consider other matters:

- i. Village Hall Extension: LM read aloud a letter received from the chair of the Village Hall Committee, Katie Hofman, asking for the PC's initial opinions and feedback on the idea that the Village Hall wish to extend its useable space and therefore lease more land from the PC. All members were in favour of the idea in principle, but asked that the Committee come back to the PC with ideas and drawings of which areas they will be extending.
- ii. Tree works St Johns/Chaundy Road: Additional works had been identified, along with a large tree overhanging the garden of No 8 occupied by Amy Wood. Ms Wood has offered to pay half of the removal fees if the PC can pay the remaining half. All members **AGREED** to this and are happy for these works to proceed.
- iii. Newsletter: The deadline for the newsletter is the 20<sup>th</sup> January (Thursday) LM asked that RJ prepare an insert about the Queens Jubilee, JC about the flooding and railway update and she would draft the insert about Tackley Heath.
- iv. Jubilee meeting: LM reminded RJ that the date for the jubilee was fast approaching and he agreed to arrange a meeting to discuss ideas and the involvement of the local organisations with the proposal that the celebration be held at the playing field and village hall.
- v. Open Spaces Land query Chaundy Road: Mr John Gibbons offered the members a copy of the conveyancing document between the developer Aitken and the Parish council. Following a discussion, NC of WODC agreed to take up this matter with the district's planning department. CC will request copies of first registration of the land from the Land registry.

Next meeting: 21<sup>st</sup> February 2022.

Meeting closed at 9:00pm

Signed as a true record of the Tackley Parish Council Meeting held on 17<sup>th</sup> January 2022.

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